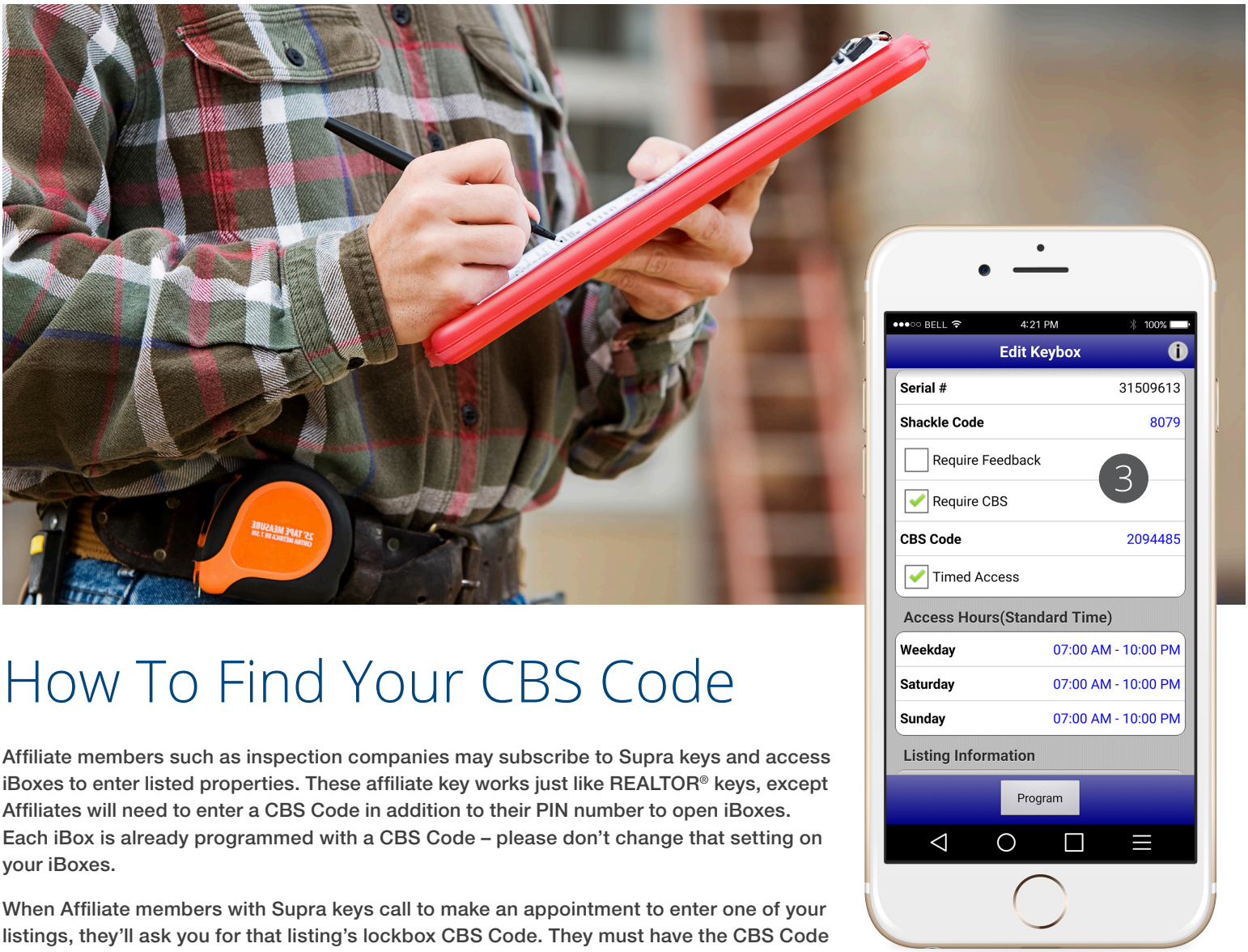
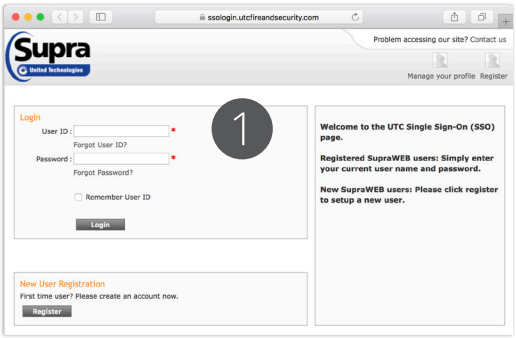


How To Find Your CBS Code

Affiliate members such as inspection companies may subscribe to Supra keys and access iBoxes to enter listed properties. These affiliate key works just like REALTOR® keys, except Affiliates will need to enter a CBS Code in addition to their PIN number to open iBoxes. Each iBox is already programmed with a CBS Code – please don't change that setting on your iBoxes.

When Affiliate members with Supra keys call to make an appointment to enter one of your listings, they'll ask you for that listing's lockbox CBS Code. They must have the CBS Code to open the iBox.



Automated Voice System

2

1. Have your iBox serial number ready, and call **1-888-968-4032**.
2. When prompted, enter your **eKEY** serial number and PIN code, followed by the # sign.
3. KIM reads a list of options. **Press 2** for a CBS Code.

One way to find your CBS Code is to view your iBox information on the new **SupraWEB website, supraekey.com**. Registration is required, but you may look up your Shackle and CBS Codes at any time.

Another way is to use the **Automated Voice System (1-888-968-4032)**. Once you have entered your eKEY serial number and PIN code, press 2 to obtain the CBS Code for the iBox.

The third option, if you are using the **Supra eKey app on your smartphone**, is to go into the **'INVENTORY'** button in the app, select the iBox Serial Number that is attached to your listing, select the **'EDIT'** button at the bottom of the screen and check the **'Require CBS'** box to the **'ON'** position. This will show you your CBS Code for that iBox.

However, once you have noted the CBS Code for the box, be sure to uncheck the **'Required'** field back to the **'OFF'** position, otherwise everyone, including REALTORS®, attempting to enter the iBox will be required to enter the CBS Code for the iBox.